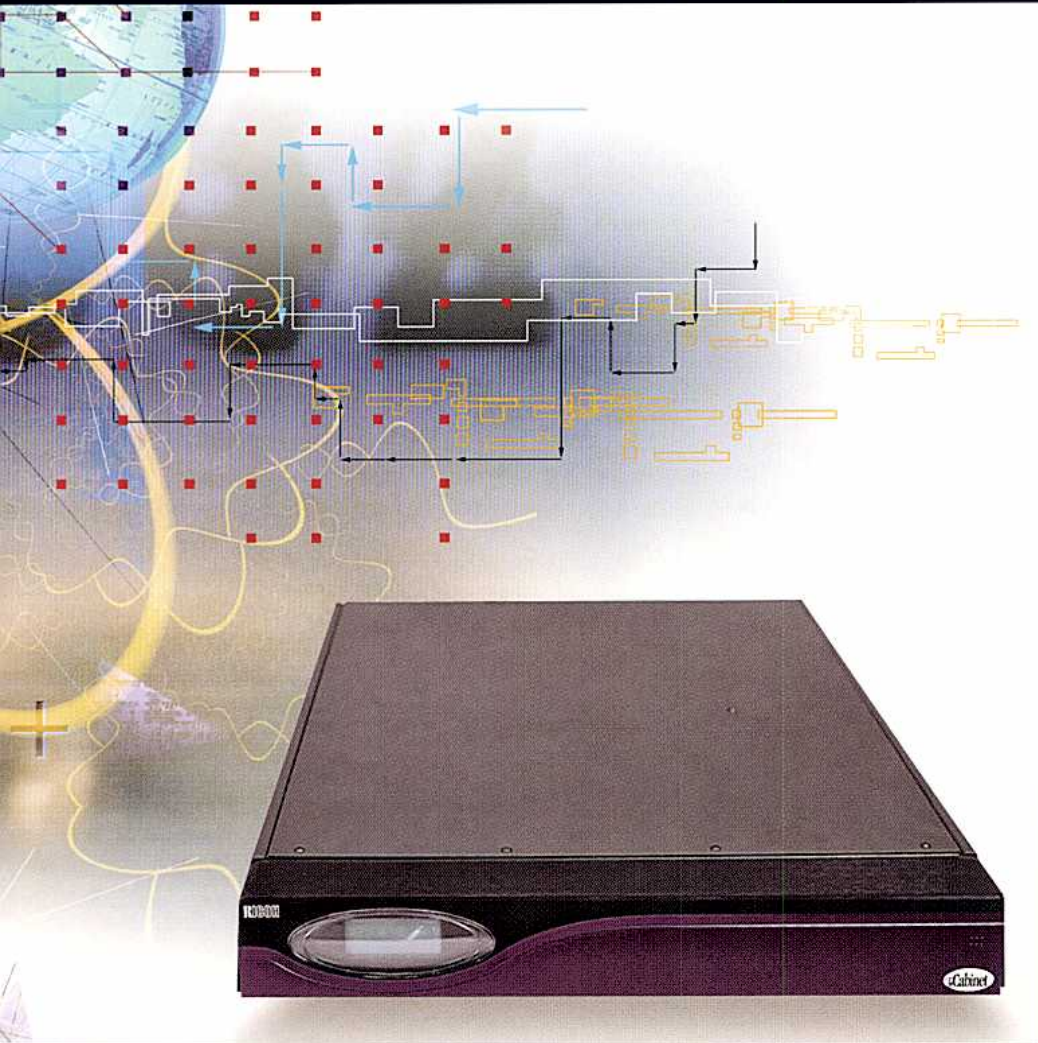


# SOLUTIONS



RICOH  
eCabinet™

3.0 Product Brief Content

## RICOH® eCabinet™ 3.0 Product Brief Content

### 1.0 Document Sharing

eCabinet 3.0 allows users to search up to 10 departmental eCabinets allowing for effective document sharing for large organizations. Administrators can configure eCabinets to search other eCabinets on the same network. Search results from different eCabinets are merged onto one screen on the searching eCabinet.

#### Benefits

- Departments in different locations such as building, floors or offices across town that have their own local eCabinet can search and retrieve documents from other eCabinets effectively sharing information across departments.
- eCabinet customers can start with one eCabinet and add eCabinets to their infrastructure sharing and using documents stored on either eCabinet.
- Documents can be stored in multiple locations, creating a cost-effective and reliable disaster recovery and business continuity plan.

### 2.0 Security with Secure Socket Layer (SSL)

- eCabinet 3.0, when enabled, will use 128 bit encryption keys that will allow customers to search, file, and download documents across the Internet with a high level of confidence that their documents are not being seen by unauthorized parties. Customers will provide encryption data and documents will be encrypted automatically before being transferred over the Internet.

#### Benefits

- Customers with multiple locations can be assured that their documents are being safely and securely transferred across the Internet.
- Customers can implement disaster recovery and business continuity plans using eCabinets at remote locations knowing their document transfers are safe.

### 3.0 Audit Trail

eCabinet 3.0 will allow users to track and report actions taken on individual documents. Any time an end user deletes, copies, edits, downloads or views a document, a record of the event is made and stored in the eCabinet database. The database of actions taken on any document is accessible by administrators.

#### Benefits

- Medical institutions will be able to comply with HIPAA regulations by having the ability to provide document histories when required.
- Restricted documents can be tracked and their privacy assured.



### 4.0 Direct Search

The homepage of eCabinet 3.0 has been modified to provide the user a direct way to search the contents, notes, document title or summary of eCabinet documents. By using the drop down menu on the homepage, users can narrow their search criteria improving search accuracy and reducing the search time.

#### Benefits

- Search results will be returned faster.
- Fewer documents are returned when searching, making it easier to identify the documents that are being searched for.
- Document title can be annotated from LCD of GW Multifunction device. The document title entered at the MFP can be searched on from the homepage of the eCabinet.

### 5.0 Snapshot\*

eCabinet 3.0 automatically takes snapshots of the database to facilitate restores in the event of database corruption. New user accessible menus give the status of the database. Snapshot also gives the option to revert back to the last saved copy of the database.

\*Currently only available on eCabinet 2100.

#### Benefits

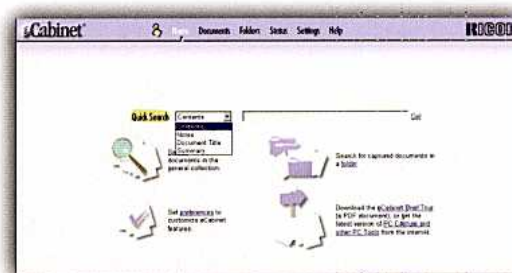
- Faster restores in the event of a failure.
- Snapshot stored internally requiring no manual configuration.

### 6.0 Performance Table

	1000	2100
Capacity		
Resident*	Approx. 1M pages	Approx. 2M Pages
Operating*	5-10M Pages	10-20M Pages
Ingestion Rate		
OCR Documents	9 PPM	15 PPM

\*Resident storage refers to documents that can be stored on eCabinet's internal hard drive.

\*\*Operating capacity refers to documents which can be captured into an eCabinet's searchable, indexed, repository. The back up media is used to store documents that are accessed least often.



eCabinet™

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