

Aficio®

# SOLUTIONS



Electronic  
Document  
Filing

**RICOH®**  
**eCabinet™**  
**1000 and 2100 Series**

**RICOH®**

## What is eCabinet?

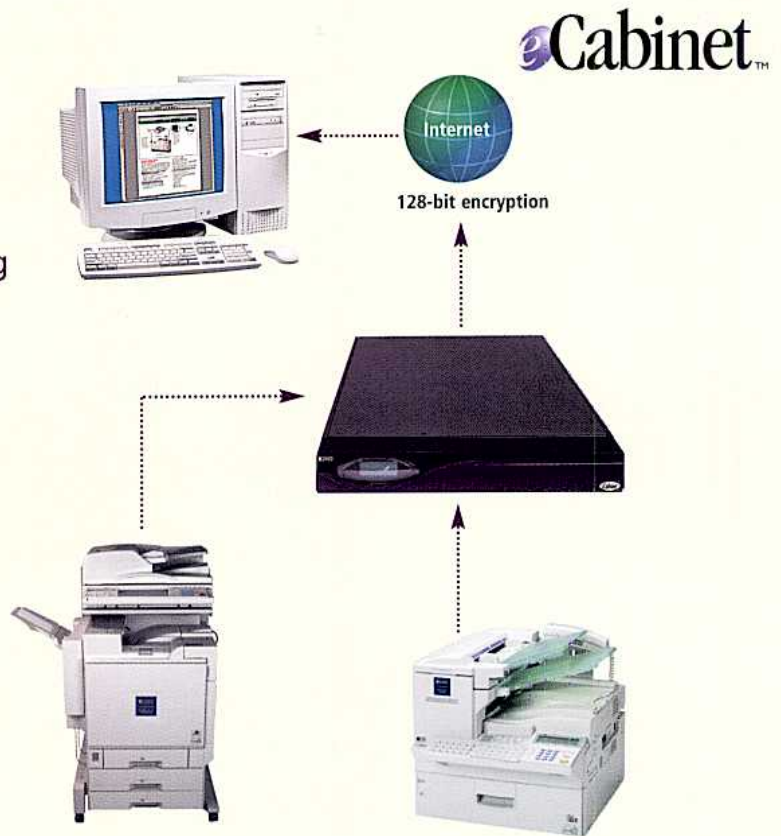
eCabinet is a network document repository for departments and workgroups that integrates seamlessly with Ricoh office equipment. eCabinet provides its users with the ability to capture documents and automatically index them, providing a secure archive while enabling fast retrieval.

**Faxes, emails, copies, scans and PC documents can all be archived by the eCabinet and then:**

- Stored in a central location
- Accessed remotely by a standard Web browser interface
- Shared with colleagues

**eCabinet can be configured to communicate with Ricoh office equipment your company is using today such as:**

- High Speed MFPs
- Network Faxes
- Scanners



eCabinet integrates with Ricoh office equipment to provide a seamless solution for converting paper to eDocuments.

## eCabinet Product Line



**1000 Series:**  
Designed for small offices

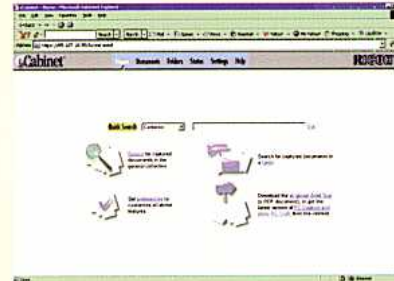
Integrated DVD backup/online NFS backup  
No "per seat" license  
15 Simultaneous Queries



**2100 Series:**  
Designed for mid-sized offices  
and workgroups

Online NFS backup  
No "per-seat" license  
25 Simultaneous Queries

Feature	Details
Indexing	Full-text and keyword.
Flexible Search options	Search across multiple ecabinets by keyword, full text and directly from the homepage. Frequent searches can be saved.
Front End Scanning Software	Enables users to capture scanned documents or images.
PC Capture Software	Enables users to schedule documents and image captures.
Integration with Ricoh products	ecabinet works seamlessly with Ricoh MFP's Internet Faxes and Scanners.
Remote web access	Access stored documents by logging in with a username and password from any Internet explorer.
Backup options	DVD backup and database backup.



eCabinet search results

## Who's using eCabinet

Various industries are maximizing the benefit of eCabinet as a full archival and retrieval solution. Some of these industries include:

- **Human Resources** Departments that deal with employee records, benefits records, tax records, applications, resumes and company forms.
- **Logistics** Companies, dealing with bill of lading invoices, addendums and all paper correspondence.
- **Healthcare** Agencies dealing with patient records, policy statements, authorizations, EKGs and X-rays. Also utilizing eCabinet to help meet HIPAA compliancy.
- **Research/Education** Departments dealing with records, original forms, images and internal confidentials.

## Bundled Scanning Software



Scan Capture Software

eCabinet comes with Scan Capture, a free scanning software that captures all scanned images and:

- Enables heads-up custom field indexing
- Enables drag and drop directly into folders
- Page separation allowing batch scanning

## Benefits of going from paper to eDocuments

**Improved File Management.** eCabinet stores and indexes files by communicating with Ricoh network peripherals such as copiers, scanners, fax machines and printers. Even PCs can communicate with the eCabinet—all without creating network bottlenecks.

**Increased Productivity.** eCabinet provides faster access to eDocuments vs. paper, reducing the time required to respond to customers or resolve issues. File errors are also reduced creating a consistent work environment.

**Expanded Collaboration.** Stored documents can be shared within workgroups, departments or remote offices. Access controls can be adjusted to share commonly accessed documents, or restrict confidential documents.

**Reliable Backup & Disaster Recovery.** Lost or destroyed files can easily be retrieved, ensuring continuity within your office.

1000 Series Product Specifications	
Maximum Number of Users: 50	
Maximum Simultaneous Queries: 15	
Hardware Interface: 40 x 20 character LCD display	
Hardware Specifications: Dimensions: 15.5" X 7.0" x 12.2"	
Weight: 30 lbs.	
Warranty: 1 year	
Network Requirements: 10/100 BaseT TCP/IP Network	
Input Sources: Network-attached copiers Multifunctional peripherals Network-attached or PC-connected scanners Internet FAX devices Networked Postscript or PCL printers SMTP Email systems Client PC	

2100 Series Product Specifications	
Maximum Number of Users: 100+	
Maximum Simultaneous Queries: 25	
Hardware Interface: 122 x 32 pixel graphics display	
Hardware Specifications: Dimensions: 23" X 1.75" X 17"	
Weight: 25 lbs.	
Warranty: 1 year	
Network Requirements: 10/100 BaseT TCP/IP Network	
Input Sources: Network-attached copiers Multifunctional peripherals Network-attached or PC-connected scanners Internet FAX devices Networked Postscript or PCL printers SMTP Email systems Client PC	


6.0 Performance Table		
	1000	2100
Capacity		
Resident*	Approx. 1M pages	Approx. 2M Pages
Operating*	5-10M Pages	10-20M Pages
Ingestion Rate		
OCR Documents	9 PPM	15 PPM

\* Resident storage refers to documents that can be stored on eCabinet's internal hard drive.  
 \*\* Operating capacity refers to documents which can be captured into an eCabinet's searchable, indexed, repository. The backup media is used to store documents that are accessed least often.

**PC Capture Requirements:**

- Pentium II-based PC, 200MHZ or greater
- 64MB RAM or greater
- Windows 95, Windows 98, Windows 2000, or Windows NT
- 2 MBs of available disk space

See your authorized Ricoh sales representative for details.

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